

**BRIEF PROFILE OF KEY OFFICERS**

Name	Designation	Unit of Assignment	Educational Background	Professional Experience	Government Eligibilities	Areas of Specialization	Relevant Training
<p><b>Teresito Cayo A. Butardo</b></p>	<p>Department Manager III</p>	<p>Corporate Planning Department</p>	<p>Bachelor of Arts, Major in Economics (Manuel S. Enverga University Foundation)</p> <p>Master in Business Administration (Manuel S. Enverga University Foundation)–9 Units</p>	<p><b>Home Guaranty Corporation</b></p> <ul style="list-style-type: none"> <li>• Department Manager III-04/11/14-Present</li> <li>• Actuarial Associate-11/15/10-04/10/14</li> <li>• Chief Credit Guaranty Specialist-01/12/07-11/14/10</li> <li>• Officer-In-Charge, Division Chief-04/01/04-01/11/07</li> <li>• Project Development Officer IV-07/03/00-03/31/04</li> <li>• Senior Accounts Management Specialist-01/01/99-07/02/00</li> <li>• Accounts Management Specialist-12/22/97-12/31/98</li> </ul> <p><b>Lucena Land Corporation</b></p> <ul style="list-style-type: none"> <li>• Treasury Assistant-09/01/96-07/15/97</li> </ul> <p><b>Kings 2000 Security &amp; General Services Corporation</b></p> <ul style="list-style-type: none"> <li>• Director for Operations and Administration-04/01/95-08/31/96</li> </ul> <p><b>Calayan Law Office</b></p> <ul style="list-style-type: none"> <li>• Legal Assistant-04/01/92-06/15/95</li> </ul> <p><b>Maryhill Academy</b></p> <ul style="list-style-type: none"> <li>• CAT-1 Commandant-</li> </ul>	<p>Career Executive Service Eligibility</p> <p>Career Service Professional Eligibility</p> <p>Licensed Real Estate Broker</p>	<p>Business and Product Development</p> <p>Strategic Planning</p> <p>Marketing and Business Promotion</p> <p>Accounts Management</p> <p>Project Management</p> <p>Risk Management and Actuarial Operations</p> <p>Research Operations</p> <p>Project and Financial Evaluation</p> <p>Claims Evaluation</p> <p>Structured Finance, Legal and Financial Due Diligence</p>	<ul style="list-style-type: none"> <li>• PhilGEPS Hands-On Training</li> <li>• Business Continuity Plan &amp; BCP Implementation Course</li> <li>• Republic Act 9184 and Its 2016 Revised IRR</li> <li>• 1st Global Forum on Infrastructure Strategies</li> <li>• Business Continuity Management System Development Course</li> <li>• Security Awareness and Data Privacy Training</li> <li>• Strategic Performance Management System</li> <li>• Strategic Performance Management System</li> <li>• Internal Audit Training</li> <li>• Orientation on Rights, Benefits, and Privileges under the Employees' Compensation and State Insurance Fund</li> <li>• Continuing Professional Development Program for Realty Service Practitioners</li> <li>• Orientation/Lecture on the Valley Fault System and Disaster Preparedness</li> <li>• Seminar on Completed Staff Work</li> <li>• Seminar on Government Procurement Reform Act (Republic Act No. 9184)</li> <li>• Enhancing Audit Quality and Auditor Competence</li> </ul>

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				<p>06/01/91-03/31/93</p> <p><b>Medical Center Lucena Educational Institution</b></p> <ul style="list-style-type: none"> <li>College Instructor- 06/01/90-06/15/95</li> </ul>			<ul style="list-style-type: none"> <li>• Root Cause Analysis</li> <li>• Comprehensive Real Estate Seminar</li> <li>• 9<sup>th</sup> National Conference of Career Executive Service Officers</li> <li>• Public-Private Partnership Days 2010</li> <li>• 8<sup>th</sup> National Conference of Career Executive Service Officers</li> <li>• 7 Habits of Highly Effective People</li> <li>• Executive Forum Covering Updates on Government Procurement Law (Republic Act No. 9184)</li> <li>• Summit Workshop on Securitization and the Development of the Secondary Mortgage Market</li> <li>• National Conference on Shelter and Development: A Review of Housing Policies in the Philippines</li> <li>• Executive Forum Covering Increase in Pay Allowance of Government Workers and</li> <li>• Latest Amendments to Republic Act No. 9184</li> <li>• Signature Analysis, Forgeries And Counterfeit Detection</li> <li>• Seminar on Republic Act 9184 (The Government Procurement Reform Act)</li> <li>• Basic Appraisal Principles</li> <li>• Urban Housing Policies in</li> </ul>

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							East Asian Metropolises (Teleconference) <ul style="list-style-type: none"> <li>• Team Building Seminar</li> <li>• The Basics of Statistical Package for Social Sciences (SPSS) for Windows Version 11.5</li> <li>• Intensive Grammar Review 6</li> <li>• Basic Productivity &amp; Quality Training Course</li> <li>• Gender Awareness Seminar</li> <li>• Home Insurance Guaranty Corporation (HIGC) Orientation Seminar</li> <li>• Value Orientation Workshop</li> <li>• Financial Management Seminar</li> <li>• Trainor's Training on the Integration of Moral Recovery Program, Philippine Agenda 21 &amp; Social Reform Agenda</li> <li>• Seminar on Land Fraud Detection In Real Estate</li> <li>• Root Cause Analysis</li> </ul>